

**REGULAR MEETING  
MINUTES OF THE BOARD OF EDUCATION  
HUNTINGTON U.F.S.D.**

**December 8, 2008**

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, December 8, 2008 at Jack Abrams Intermediate School, Lowndes Avenue, Huntington Station, New York. The meeting was called to order at 6:45 p.m.

**ROLL CALL**

There were present Board of Education Members: Dwyer, Rogan, Bené, Brown, McGrath, Paci; Mr. Sheahan, Superintendent Finello, Mr. Grackin, Dr. Giani, Dr. Lacey, and Mrs. Troffa. Mrs. Black was absent. Mr. McGrath left the meeting at 10 p.m.

**EXECUTIVE SESSION**

A MOTION was made by Mrs. Bené and seconded by Mrs. Rogan to go into Executive Session to discuss legal and personnel matters.

MOTION carried.

At 6:45 p.m. the Board of Education went into Executive Session.

At 7:45 p.m. Mr. Dwyer reconvened the meeting.

**PLEDGE OF ALLEGIANCE**

Mr. Dwyer led the Board of Education and the others present in the Pledge of Allegiance to the flag.

**EMERGENCY EVACUATION PROCEDURE**

Mr. Dwyer discussed the exits to be used in the event of any emergency

**SMOKE-FREE SCHOOL DISTRICT**

Mr. Dwyer announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. Mr. Dwyer also requested that all cell phones be turned off or set to vibrate.

**APPROVAL OF MINUTES**

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve the Minutes of the Board of Education Meeting of November 17, 2008.

MOTION carried.

**APPROVAL OF TREASURER'S REPORT**

A MOTION was made by Mrs. Rogan and seconded by Mr. McGrath to approve the Treasurer’s Report as of October 31, 2008.

MOTION carried.

The following reports were presented For Information Only:

- FYI – Revenue Status Report as of October 31, 2008
- Expenditure Reports as of November 30, 2008
  - a. General Fund
  - b. School Lunch
  - c. Special Aid Fund

**APPROVAL OF WARRANTS**

A MOTION was made by Mrs. Rogan and seconded by Mrs. Brown to approve the following Warrants:

<b>November Warrants</b>	
GENERAL FUND WARRANT #9	\$5,969,369.13
GENERAL FUND WARRANT #10	\$2,638,151.88
SCHOOL LUNCH WARRANT #9	\$64,973.86
SCHOOL LUNCH WARRANT #10	\$59,591.28
SPECIAL AID WARRANT #9	\$133,934.84
SPECIAL AID WARRANT #10	\$49,025.97
WORKERS COMP WARRANT #5	\$32,530.90
NEW RENOVATIONS WARRANT #53	\$71,995.98
BOND ISSUE WARRANT # 20	\$14,720.00
CAPITAL PROJECTS WARRANT #33	\$653.25
T & A WARRANT #5	\$5,770,983.60
TOTALS	\$14,812,430.69

MOTION carried.

**COMMUNICATIONS AND ANNOUNCEMENTS**

**Town of Huntington After School Spanish Program at Washington/Flower Hill Primary Schools**

Mr. Finello indicated that in September there was discussion that perhaps we should pursue a cooperative endeavor with the Town of Huntington to advance access to the Dual Language Program for children after school. Mr. Finello announced that such a class will start up in December at Flower Hill and Washington Primary Schools. The class will meet once a week and the Town has hired one of our teachers and a former aide as part of the program.

Woodhull New Classroom Update

Mr. Grackin updated the Board of Education on this project. Barring any unforeseen problems the classrooms will open on schedule. Furniture has been ordered for the classrooms and things are going very well. Mr. Grackin will continue to keep the Board updated.

Mrs. Rogan gave recognition to the District Team, a group of over 20 district staff, administrators, and community members headed up by Dr. Vicki Mingin, Executive Director of Student Support Services. Mrs. Rogan is proud to be a part of this Team that has been working with New York University Technical Assistance Center to address the disproportionate number of minorities in Special Education as cited by the State Education Department. Mrs. Rogan is very proud of the work of this Team. She noted that all of the presenters commented about the quality of the Huntington Team. Staff members are now bringing back what they have learned to all our schools.

**PUBLIC COMMENTARY**

At the portion of the meeting set aside for public commentary a resident thanked the Board for recognizing his father on the district's website. His father, Alfred DiGiacomo, designed Huntington Elementary School and supervised its construction.

The clerical union representative read a statement imploring the Board of Education to settle the clerical contract without a freeze in wages for this bargaining unit which has been working without a contract for 17 months.

**ITEMS FOR DISCUSSION/ACTION**

External Audit Report

Mr. Grackin explained that annually the district is required to have a financial audit done. He indicated that Jill Sanders of Coughlin Foundotos Cullen & Danowski, our external audit firm, will discuss the results of that audit. Mr. Grackin indicated that the Board of Education will be asked to accept the audit report and the Corrective Action Plan that is the district's response to the audit report. He then introduced Ms. Sanders.

The Financial Reports for the fiscal year ending June 30, 2008 were presented by Ms. Sanders. Ms. Sanders rendered an unqualified opinion that the financial condition of the school district is positive and sound. She commented that there are very good internal controls in place. Ms. Sanders commended Mr. Grackin and the Business Office for a job well done. Discussion followed.

A MOTION was made by Mr. Paci and seconded by Mrs. Rogan to accept the following Resolution.

**Resolution**

WHEREAS the Board of Education of the Huntington Union Free School District accepts the Audit Report completed by Coughlin Foundotos Cullen and Danowski for the fiscal year ending June 30, 2008.

MOTION carried.

External Audit Report Corrective Action Plan

Mr. Grackin explained the Corrective Action Plan is the district's response to the auditor's comments.

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to accept the Corrective Action Plan of the district in response to the Audit Report for the fiscal year ending June 30, 2008.

MOTION carried.

Land Development East 5<sup>th</sup> Street, Huntington Station

Mr. Dwyer introduced representatives from Avalon Bay Communities, Inc. who presented a building plan for this land. They detailed the design of the proposed community and presented their projections for the number of children it would bring into our schools. Mr. Paci questioned the projections and extensive discussion followed. Also present were the owners of the land, Frank and Lou Bonavita of Evergreen Homes. They discussed their plans to either build or sell to Avalon Bay. Extensive discussion followed. The Board decided to continue to work with Avalon Bay and to appoint board members to do this. It was decided that Mr. Dwyer, Mr. Paci and Mr. McGrath would be appointed to work with Avalon Bay.

Academic Progress

Dr. Lacey introduced Dr. Carmela Leonardi, Principal of Huntington High School, who made a presentation entitled "Huntington High School Target Areas 2008-2009." This presentation detailed Discipline, Attendance, Graduation Rates, and the problems and solutions for each of these areas. Mr. McGrath expressed concerns in the area of attendance. Extensive discussion followed. Mr. Dwyer asked Dr. Leonardi to gather more information about attendance and get back to the Board.

Dr. Lacey then presented Dr. Mingin who presented "Individuals with Disabilities Education Act (IDEA) State Performance Plan, Special Education Data Profile." Dr. Mingin reported on five indicators: Graduation Rate, Suspensions/Expulsions, Disproportionality – Identification for Special Education, Disproportionality in Specific Disability Categories, Disproportionality in Special Education Placements. Discussion followed.

**CURRICULUM AND INSTRUCTION**

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE			CPSE
24942	27387	27257	27498
27354	27400	21510	27451
24590	27273	27230	27502
22604	25102	27458	27501
24414	27312	27252	27362
25161	22346	27484	27499
23516	23218	27482	27500
24948	23622	27494	27497
27259	20783	27485	
24002	24212	27495	
23865	27469	27525	
22527	27456	24508	
22164	25050		
24813	27455		
24503	23145		
	21189		
	24529		
	27473		
	21993		
	24848		
	24226		
	22334		

MOTION carried.

**PERSONNEL ITEMS**

Dr. Giani announced Lori Pyzocha, Science teacher at Huntington High School, is receiving tenure at this Board of Education meeting, effective 12/20/08.

On the recommendation of the Superintendent a MOTION was made by Mrs. Bené and seconded by Mrs. Rogan to approve the following changes in personnel:

H.1, H.2, H.5 through H.10

MOTION carried.

A MOTION was made by Mr. Paci and seconded by Mrs. Rogan to approve the following changes in personnel:

H.3 Items 1 through 3

MOTION carried.

A MOTION was made by Mr. Paci and seconded by Mrs. Rogan to approve the following changes in personnel:

H.3 Item 4

AYES:	Mrs. Brown Mr. Dwyer Mr. Paci Mrs. Rogan
NOES:	0
RECUSE:	Mrs. Bené

Mrs. Bené recused herself from the vote because a relative was being appointed.

MOTION carried.

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the following changes in personnel:

H.4 Items 1 through 6

AYES:	Mrs. Bené Mrs. Brown Mr. Dwyer Mrs. Rogan
NOES:	Mr. Paci
ABSTAIN:	0

MOTION carried.

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the following changes in personnel:

H.4 Items 7 through 14

MOTION carried.

**H. 1 Approve Resignations / Leaves of Absence**

Leave of Absence					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.1	ATH	Christa Schlosser	Reading-SD	1/23/09-6/30/09	Child Care
1.2	ATH	Adrienne DiMaggio	FH	1/10/09-6/30/09	Child Care

**H. 2 Approve Instructional New Hires**

Probationary							
No.	Unit	Name	Assignment	Certification	Effective Dates	Salary	Replacing
2.1	ATH	Jennifer Giglio	HS/Spec. Ed.	Perm. - Spec. Ed.	12/9/08-12/9/11	Sch. IV/Step 1 \$53, 255.	Kelly Lewis

**H. 3 Approve Long-Term Substitutes**

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
3.1	ATH	Timothy Clouser	MS	Approx. 1/12/09 to TBD	\$370.65/diem Sch. IV, Step 10	Jennifer Poach (Child Care)
3.2	ATH	Jennifer Gulino	WH	Approx. 12/19/08 to TBD	1-20- \$90. 21-30- \$105. 31+ \$266.28 Sch. IV, Step 1	Karen Swanson (Child Care)
3.3	ATH	Timothy Pillion	WA	Approx. 1/5/09 to TBD	1-20- \$90. 21-30- \$105. 31+ \$266.28 Sch. IV, Step 1	Jessica McVetty (Child Care)
3.4	ATH	Brooke Bene	FH	Approx. 12/15/08 to TBD	1-20- \$90. 21-30- \$105. 31+ \$232.08 Sch. I, Step 1	Kristin Kopf (Child Care)

**H. 4 Approve Extra Duty Assignments**

AV Coordinators				
No	Name	Description	Effective Date	Stipend
4.1	Toby Frye	JE	9/1/08-12/12/08	\$714.35
4.2	Patrice Persichilli	FH	9/1/08-12/12/08	\$714.35
4.3	Georgeanne White	WA	9/1/08-12/12/08	\$714.35
4.4	Tiffanie Kelly	SD	9/1/08-12/12/08	\$714.35
4.5	Patricia Dillon	JA	9/1/08-12/12/08	\$714.35
4.6	Keith Meyers	WH	9/1/08-12/12/08	\$714.35
Interscholastic Athletics				
No	Name	Description/Season	Step/Stipend	
4.7	Todd Jamison	JV Coach-Softball/Spring	Step 4 \$4981.	
Other				
No.	Name	Description	Rate of Pay	
4.8	Patrick Kehoe	Athletic Supervision	\$30.47/hr	
4.9	Eli Acosta	Athletic Supervision	\$30.47/hr	
4.10	Carol McGovern	Athletic Supervision	\$30.47/hr	
4.11	Maria Canino	Athletic Supervision	\$30.47/hr	
4.12	Kristen Giani	Athletic Supervision	\$30.47/hr	
4.13	Hughie Norton	Athletic Supervision	\$30.47/hr	
4.14	Melissa Mock	Athletic Supervision	\$30.47/hr	

**H. 5 Approve Additional Work**

No.	Unit	Name	Description	Effective Dates	Rate of Pay
-----	------	------	-------------	-----------------	-------------

5.1	ATH	Joann Kavanagh	Mentor Coordinator	2008-2009	\$8,000.00 Funded by Mentor Grant
5.2	ATH	Katherine Canales	Music/Concert/JE	12/15/08 12/16/08	\$116.04 \$116.04
<b>After School Support Program - JA</b>					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.3	ATH	Erin O'Leary	Substitute	2008-2009	\$47.07/hr
5.4	ATH	Lisa Grammatico	Substitute	2008-2009	\$47.07/hr

**H. 6 Approve Changes/Adjustments in Assignment**

No	Unit	Name	Description	From	To
6.1	ATH	Michelle Campolettano	LTS-JA (A.Morante)	10/28/08 to TBD 1-20 days/\$90.per diem 21-30 days/\$105.per diem 31+ days/\$55,290.00	10/28/08-6/30/09 Schedule V Step 1 \$55,290.
6.2	ATH	Jessie Brennan	LTS-SD (C. Schlosser)	9/1/08-1/23/09	9/1/08-6/30/09
6.3	ATH	Denise Novello	LTS-JE (M. Damiano)	11/14/08-11/26/08	11/14/08 to approx. 1/5/09
6.4	ATH	Catherine Cooper	LTS-FH (A. DiMaggio)	9/1/08-12/19/08	9/1/08-6/30/09
6.5	ATH	Peter Ravo	LTS-JA (L. Jovans)	1/5/09-6/30/09	11/13/08-6/30/09

**H. 7 Approve Salary Schedule Changes / Adjustments**

No.	Name	School	From	To	Effective Date
7.1	Retired Confidential Clerical	DW	Rate at Retirement	\$30.00/hour	12/9/08
7.2	Retired Clerical	DW	Rate at Retirement	\$20.00/hour	12/9/08
7.3	Retired Maintenance Mechanic	DW	N/A	\$20.00/hour	12/9/08

**H. 8 Approve Substitutes**

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
8.1	ATH	Brian Zamek	Teacher	2008-2009	\$90./day
8.2	ATH	Natalie Vacirca	Teacher	2008-2009	\$90./day
8.3	AMA	Kim Canino	Aide	2008-2009	\$8.75/hr
8.4	AMA	Melissa Ryan	Aide	2008-2009	\$8.75/hr
8.5	CU	Darlene Byrnes	Clerical	2008-2009	\$10.50/hr
8.6	B&G	Wayne Johns	Maintenance	2008-2009	\$20./hr
8.7	ATH	Alex Dunne	Teacher	2008-2009	\$90./day
8.8	B&G	Donald Perry	Custodian	2008-2009	\$10.50/hr
8.9	B&G	Ian Belanger	Custodian	2008-2009	\$10.50/hr
8.10	ATH	Steve Muller	Teacher	2008-2009	\$90./day
8.11	SEC	Derek Hankinson	Security	2008-2009	\$11.45/hr

**H. 9 Approve Tenure Recommendation**

No.	Unit	Name	Assignment	Effective Date	Certification
9.1	ATH	Lori Pyzocha	HS	12/20/08	Science



**H. 10 Approve Changes / Adjustments to Probationary Period**

Probationary						
No.	Unit	Name	Certification	From:	To:	Reason
10.1	AMA	Daphine Harkins	Teacher Assistant	9/1/09	11/16/09	LOA

**LEGEND**

Schools/Buildings

- HS = Huntington High School
- MS = Finley Middle School
- JA = Jack Abrams Intermediate
- WH = Woodhull Intermediate
- FH = Flower Hill Primary
- SD = Southdown Primary
- JE = Jefferson Primary
- WA = Washington Primary
- DW = District-wide
- CO = Central Office

Units

- ATH = Teachers
- AMA = Aides and Monitors
- DSPA = District Supervisors and Principals Assoc.
- HCA = Chairpersons
- SHHA = Study Hall and Hallway Assistants
- B & G = Buildings & Grounds
- FSW = Food Service Workers
- SEC = Security
- NUR = Nurses
- CU = Clerical
- NC = Non Contractual
- STU = Student Worker

**BUSINESS ITEMS**

**Approval of Contracts**

Oyster Bay-East Norwich Special Education Contract

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the contract with Oyster Bay-East Norwich for the 2008-2009 school year.

(See Attached)

MOTION carried.

Harborfields Special Education Contract

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the contract with Harborfields for the 2007-2008 school year.

(See Attached)

MOTION carried.

Revised OMNI Services Agreement

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the revised services agreement with OMNI effective July 1, 2008.

(See Attached)

MOTION carried.

Adoption of 403(b) Written Plan

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the 403(b) Written Plan with OMNI effective January 1, 2009.

(See Attached)

MOTION carried.

**Adoption of Budget Timeline**

**HUNTINGTON UNION FREE SCHOOL DISTRICT  
Office of the District Clerk**

**MEMORANDUM**

**TO: John J. Finello**  
**FROM: Elizabeth Troffa**  
**DATE: December 1, 2008**  
**RE: Timeline – Budget Vote and Election**

The following timeline for the May 19, 2009 Budget Vote and Election is for Board of Education approval on December 8, 2008.

April 20, 2009	Budget Adoption;
April 20, 2009	Nominating petitions due;
May 11, 2009	Budget Hearing;
May 12, 2009	Voter registration day; Receipt of Absentee Ballot Applications due if ballot is to be mailed to voter;
May 14, 2009	Voter register available to public; List of voters receiving absentee ballots available; Last voter registration day;
May 18, 2009	Receipt of absentee ballot application if ballot to be personally delivered to voter;
May 19, 2009	Budget Vote and Election; Annual Meeting; Board of Registration meets to register voters for the 2009 Budget Vote and Election and all Special District Meetings;

**Approval of SEQRA Resolution**

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the SEQRA Resolution that is part of the application process to the State Education Department in regard to the

Replacement of the Fire Alarm System at Southdown Primary School. The voters approved the use of capital reserve funds to be used for this project on May 20, 2008.

MOTION carried.

**Huntington Union Free School District  
Office of the Assistant Superintendent  
Finance and Management Services**

**MEMORANDUM**

**TO: John J. Finello**  
**FROM: David H. Grackin**  
**RE: SEQRA Resolution**  
**DATE: December 2, 2008**

Last spring the voters approved the use of capital reserve funds for the replacement of the fire alarm at Southdown Primary School. As part of the application process to the State Education Department we are required to have a SEQRA Resolution on file. Please present this to the Board of Education for their approval at the next regularly scheduled meeting. Thank you.

**HUNTINGTON UNION FREE SCHOOL DISTRICT**

**RESOLUTION**

WHEREAS, replacement, rehabilitation, and reconstruction of a structure or facility, in kind on the Southdown Primary School site, including upgrading building to meet building or fire codes and routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area, are classified as Type II under the current Department of Environmental Conservation SEQRA Regulation (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, the SEQRA declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Huntington Union Free School District declares itself as lead agency for the proposed capital improvement project and has examined all information related to the capital improvement project and has determined that the capital improvement project at Southdown Primary School to reconstruct the fire alarm system is classified as Type II Action pursuant to Section 617.5 (c)(2) of the SEQRA regulations.

MOTION carried.

**Bid Awards**

**Musical Instruments**

On November 19, 2008 bids were opened for Musical Instruments. Eight bids were mailed and six responses were received. A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the award as listed below:

Vendor	Amount
Nat'l. Educational Music Company	\$3,883
Steve Weiss Music	\$2,285

MOTION carried.

#### Granite Tech Solutions

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the award of the Remote Disaster Recovery Services Request for Proposal to Granite Tech Solutions at a cost of \$13,500 for the period January 1, 2009 through December 31, 2009.

**Huntington Union Free School District  
Office of the Assistant Superintendent  
Finance and Management Services**

### MEMORANDUM

**TO:** John J. Finello  
**FROM:** David H. Grackin  
**RE:** Request for Proposal (RFP) Award – Remote Disaster Recovery Services  
**DATE:** December 2, 2008

Our external auditor, Coughlin, Foundotos, Cullen and Danowski has recommended that the district develop a Disaster Recovery Plan which provides for business continuity should our financial software system be compromised either by manmade or artificial disaster. Furthermore, this topic has been addressed by numerous state comptroller audits over the past year. As a result of this need I proceeded with developing an RFP for this service.

On November 13, 2008 we opened up responses to an RFP for Remote Disaster Recovery Services. An ad had been placed in the Huntington News and the RFP was sent to two vendors. After researching the sole responder and visiting their work location, I recommend that this RFP be awarded to Granite Tech Solutions at a cost of \$13,500 for the period January 1, 2009 through December 31, 2009.

The service will consist of the following:

- a) Daily backup of Finance Manager to two off-site locations.
- b) Availability of a fully configured computer work station which could be used for 30 days if the Finance Manager server use is inoperable.

- c) Availability of an off-site location where staff member(s) could process mission critical processes such as bi-weekly payroll if Finance Manager server was inoperable.

Please present this to the Board of Education for their approval. Thank you

MOTION carried.

Environmental Closures, Inc.

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to award the bid for the Replacement of the Fuel Tank at Finley Middle School to Environmental Closures, Inc. at a cost of \$139,790.

(See Attached)

MOTION carried.

**Overnight Field Trips**

All-State Music Conference

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve an overnight field trip for four (4) high school students to attend the All-State Music Conference in Rochester, New York in December 2008.

(See Attached)

MOTION carried.

**Approval of Facilities Use Request**

North Shore Lacrosse Camp

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the North Shore Lacrosse Camp as a user of our facilities for the 2008-2009 school year.

(See Attached)

MOTION carried.

Elite Dance/D/B/A Dancexplosion

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve Elite Dance/D/B/A Dancexplosion as a user of our facilities for the 2008-2009 school year.

MOTION carried.

**Conference Attendance**

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve attendance by the Superintendent at a conference entitled "A Legal Clinic – A Survey of Educational Law Topics" presented at HOFSTRA University on January 20, 2009.

(See Attached)

MOTION carried.

**Disposal of Equipment**

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the disposal of equipment listed below:

Equipment	Serial No.	Quantity	Location
Buhl Overhead	15292	1	Woodhull Intermediate
3M Overhead	176621	1	Woodhull Intermediate

MOTION carried.

**Disaster Recovery Plan**

Mr. Grackin asked the Board of Education to approve the Huntington U.F.S.D. Disaster Recovery Plan. A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve this plan.

(See Attached)

MOTION carried.

**Budget Transfers**

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to approve the attached budget transfers for the 2008-2009 school year.

(See Attached)

MOTION carried.

**PUBLIC COMMENTARY**

At the portion of the meeting set aside for public commentary there was commentary regarding the discussion that occurred at the board meeting this evening during Dr. Leonardi’s presentation.

**ADJOURNMENT**

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to adjourn the meeting.

MOTION carried.

At 10:35 p.m. the meeting was adjourned.

Respectfully submitted,

Elizabeth Troffa  
District Clerk