



**HUNTINGTON UNION FREE SCHOOL DISTRICT
APPLICATION FOR PUBLIC ACCESS TO RECORDS**

**TO: RECORDS ACCESS OFFICER
HUNTINGTON UNION FREE SCHOOL DISTRICT
P.O. Box 1500
Huntington, NY 11743**

I hereby apply to inspect the following record(s) _____

For the following purpose(s) _____

Print Name Signature Date

Representing Email Address

Mailing Address

For Agency Use Only

Approved Inspection Approved for Copies Pages at \$.25 per page - Total Received _____

Denied (for the reason(s) checked below):

- Confidential Disclosure
- Unwarranted Invasion of Personal Privacy
- Record of which this agency is legal custodian cannot be found
- Record is not maintained by this agency
- Exempted by statute other than the Freedom of Information Act
- Other (Specify) _____

Signature, Records Access Officer Date

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools, who must fully explain his/her reasons for such denial in writing within ten (10) business days of receipt of an appeal.

Name Business Address

I hereby appeal:

Signature Date