Dear Parents/Guardian,

The end of the school year is fast approaching and on Tuesday, June 17th we will begin Regents testing with the exception of the Common Core Algebra and ELA exams that will take place on June 3, 2014 (see attached bus schedule). During testing time, please remember that only students scheduled to take examinations will be permitted to enter the school building. Students will take their regular A.M. buses to come to school for morning exams. There will be special bus schedules to accommodate student dismissal after their exams are completed, as well as special pickups for students taking afternoon exams (attached). Students must clean out their lockers by Monday, June 16th. After this time lockers will be bolted and students will no longer be able to remove their possessions. Lockers will be emptied by custodial staff after Graduation and all articles that have not been previously removed will be discarded.

As per past practice, we will be following the procedures listed below to make sure that each student taking an examination is given an opportunity to work in a quiet and orderly environment. Your help and cooperation is appreciated in discussing these procedures with your son/daughter:

1. Reporting times for Regents exams are 7:45 a.m. for morning tests and 11:45 a.m. for afternoon tests. Students arriving after 10:00 a.m. or after 2:00 p.m. will not be admitted to take their examinations. NO student may be dismissed from any State examination (Regents/RCT) administered in the morning before 10:15 a.m. or before 2:15 p.m. for examinations administered in the afternoon. Students who leave before these times will NOT receive credit for the examinations. These times are standardized by the New York State Education Department.
2. Admission to examination areas will be through the main entrance only.
3. Students may not bring any back-packs, book bags or pocketbooks with them to school.
4. During the Regents examination period, no cell phones, or electronic devices (with the exception of approved calculators for specific exams) will be permitted into the testing areas.
5. Students coming for extra help (where staff has made pre-arrangements) must meet in the main lobby at 9:00 a.m. or 1:00 p.m. Teachers will escort students to and from the tutorial areas. Any students coming after 9:00 a.m. or 1:00 p.m. will not be permitted to join sessions that are already in progress.
6. Departments that post Regents examination scores will have them available as soon as scoring and recording is completed.

Students have already been notified of scheduled review dates for examinations. Regents review schedules have also been posted on the district’s website (hufsd.edu).

A reminder for parents of seniors, that all graduation requirements must be met by June 26th in order for students to participate in the Graduation Ceremony.

(Over)
This year, summer school will be held at Finley Middle School. Keep in mind that established requirements may impact your child's ability to attend summer school and retake a course failed during the present year. The requirements are as follows:

1. Students will be asked to show their commitment to passing a course during the year by attending classes consistently and achieving a minimum grade of 50 before they will be permitted to register for the 6 week review version of that course in summer school.

2. The summer school grades will be averaged out with the yearly grade in a 60/40 ratio to determine the new course grade. If a student fails a course with a grade of 50 he will need to achieve an 88 in summer school in order to have a final course grade of 65.

3. Seniors who fail one (1) required course will automatically be able to register for summer school even if their yearly grade falls below 50.

4. Seniors who fail two (2) or more classes needed for graduation will need approval from the Principal and Director of Guidance in order to register for summer school.

5. If special circumstances exist, students may request that the Principal and the Director of Guidance review their eligibility for summer school.

6. As in the past, summer school is provided for remediation, not enrichment. Therefore, only students who fail a course will be eligible to attend summer school.

7. Students must be pre-registered for appropriate courses by their guidance counselors before they can complete their registration with the summer school staff. Registration is scheduled for July 7th (for participating districts only) and July 8, 2014 (open registration) from 10:00 a.m. – 2:00 p.m. at Finley Middle School.

If you have any questions feel free to contact myself or Ms. Kitty Klein, Director of Guidance.

Seniors must reconcile any fines that are due and return any school materials before receiving their diploma.

The staff and I wish your son/daughter success on any of the examinations that will be taken this June.

Sincerely,

Carmela Leonardi, Ph.D.
Principal