Huntington High School

A Tradition of Excellence Since 1657

Dr. Carmela Leonardi
Principal

August 2013

Dear Parents,

Over the last decade it has become clear that colleges and employers, in deciding acceptance or employment, take into account not only young adults’ academic success but also, and sometimes most importantly, the kind of commitment they have made to supporting charitable/service agencies and organizations.

It is for the latter reason that the district has decided, under the recommendation of the Shared Decision Making Committee and the support of the professional staff, to phase in a 10 hour community service requirement. This year the high school will set up a **Pass/Fail course entitled “Community Service”** for students in grades 9 and 10. Enclosed in the student planner there will be a “Community Service Record” (see reverse side) that students will use to record the hours they volunteer and the approval of the activity/advisor or sponsor. All students are responsible for keeping track of their community service hours. Each entry requires a signature from the supervising adult of the community service, the club advisor or athletic coach. Community service activities sponsored by the district through clubs, honor societies, organizations or teams will be listed on the “Community Service” e-board created for this purpose. Students, with their parents’ consent, can use other service for credit. Such service may include volunteering at local organizations such as senior centers, hospitals, soup kitchens, Boys Scouts, Girl Scouts, or place of worship.

Throughout the year, but no later than the end of each quarter, students will see their guidance counselor to hand in the completed Community Service Record or talk about available services they will need to consider in order to fulfill the required ten hours. In order to pass each quarter a minimum of 2 ½ hours must be completed by the end of each marking period (dates are listed on the district calendar). Students will have up until the end of the fourth marking period to complete missing hours. Completed service will be reflected in a passing grade for all quarters and will be included in the final transcript.

Sincerely,

Carmela Leonardi, Ph.D.
Principal

CL/ed

Huntington Union Free School District
McKay & Oakwood Roads • Huntington, NY 11743 • 631-673-2003 • FAX 631-425-4730
**COMMUNITY SERVICE ACTIVITIES**

<table>
<thead>
<tr>
<th>LAST NAME:</th>
<th>FIRST NAME:</th>
<th>TOTAL HOURS:</th>
</tr>
</thead>
</table>

**PLEASE CIRCLE GRADE LEVEL:**

9 10 11 12

**DATE**

**TEACHER:**

**SERVICE ACTIVITIES OUTSIDE OF HUNTINGTON HIGH SCHOOL:**

1) **BRIEF DESCRIPTION OF ACTIVITY (MUST BE CLEAR AND CONCISE):**

In order for the student to receive proper credit please provide all requested information.

**NAME (Adult Supervisor of Sponsoring Organization):**

**TITLE:**

**TELEPHONE #:**

**NAME OF ORGANIZATION:**

**DATES, TIMES OF SERVICE:**

**TOTAL HOURS:**

**SIGNATURE:**

**DATE:**

2) **BRIEF DESCRIPTION OF ACTIVITY (MUST BE CLEAR AND CONCISE):**

In order for the student to receive proper credit please provide all requested information.

**NAME (Adult Supervisor of Sponsoring Organization):**

**TITLE:**

**TELEPHONE #:**

**NAME OF ORGANIZATION:**

**DATES, TIMES OF SERVICE:**

**TOTAL HOURS:**

**SIGNATURE:**

**DATE:**

**SERVICE ACTIVITIES INSIDE OF HUNTINGTON HIGH SCHOOL:** Certain preapproved activities affiliated with Huntington High School can earn students community service credit.

In order for the student to receive proper credit please provide all requested information.

**BRIEF DESCRIPTION OF ACTIVITY (MUST BE CLEAR AND CONCISE):**

**NAME (Adult Supervisor of Activity):**

**TITLE:**

**TELEPHONE #:**

**NAME OF ACTIVITY:**

**DATES, TIMES OF INVOLVEMENT:**

**TOTAL HOURS:**

**SIGNATURE:**

**DATE:**

<table>
<thead>
<tr>
<th>(Sport)</th>
<th>(Name of League)</th>
<th>(Name of Coach)</th>
<th>(Signature of Coach)</th>
<th>(Phone Number)</th>
</tr>
</thead>
</table>

**HUNTINGTON HIGH SCHOOL – VALIDATION FORM**