The purpose of the **Mini Grant Program** is to provide money for special projects costing up to $1,000 for innovative classroom activities that are beyond the core curriculum such as new computer software, educational additions for a classroom and various workshops. Remember, think outside the box!

A Teacher who wishes to obtain funding for a project in the classroom should complete this grant application describing the idea and its benefits, and after gaining approval from the school principal, send to the email listed below.

**Please remember that the goal of HFEE is to fund new and innovative ideas.**

**All applications must be submitted by November 16, 2015**

For additional information contact: Mike Grassi, mgrassi.hfee@gmail.com

**APPLICANT INFORMATION**

Date: ________________________________

Name of Application: ________________________________

School: ___________________________Grade/Department____________________________________

Telephone: Day ________________________

Email address___________________________________

All future correspondences will be done via email, please provide an email address that you check regularly.
**Project Title:**

Summary of Project: Write a brief overview of the program and also answer the following questions as completely as possible.

1. How will this grant enhance the instructional program within your classroom?
2. How will this grant support the standards within the curriculum?
3. What will students be able to accomplish as a result of this grant that will expand and enhance their learning?
4. Please share anything else that might be valuable in helping the Foundation make its decision.

Budget Information:

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In order to verify pricing, all technology related grants must be reviewed first and signed off by either Ms. Acker, Asst. Superintendent for Finance and Management Services or the Technology Dept. supervisor prior to submission.

________________________
Technology Signature (if applicable)

**Supervisor’s Certification (required)**

I am aware of this grant application:

Name/Title: ________________________________

Signature: ________________________________

Date: ________________________________

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