Huntington Public Schools
Annual Professional Performance Review

Teacher: ___________________________________________________________ Date: ________________
Assignment: ________________________________________________________ School: ________________

1. **Content Area**
   - The teacher:
     a. Shows a thorough knowledge of subject area
     b. Shows knowledge of changes in curriculum and assessments
     c. Is proficient in the assessments that are required in the subject area

2. **Preparation**
   - The teacher:
     a. Demonstrates thorough preparation of appropriate materials
     b. Demonstrates an understanding of State standards and appropriately prepares students to meet and exceed these standards
     c. Demonstrates knowledge of necessary pedagogical practices to support instruction
     d. Uses materials that are appropriate for level of student
     e. Demonstrates clarity in preparation
     f. Uses varied instructional techniques
     g. Differentiates the instructional approach to meet student needs
     h. Provides written materials that are clear and appropriate

3. **Instructional Delivery**
   - The teacher:
     a. Displays appropriate teacher/student interaction
     b. Delivers meaningful lesson plans that result in student learning
     c. Presents lessons that are clear and understandable to students
     d. Is responsive to student comments/questions
     e. Clearly explains the assignments and checks for students' understanding
     f. Presents clear lesson aims and objectives to students
     g. Provides an interesting, motivating, and challenging environment in which students are expected to be involved and actively engaged in the learning process
     h. Is conscious of time “on task”
     i. Asks probing questions for checking understanding of concepts, relationships, and to provide feedback
     j. Paces lessons that are appropriate for the available time

4. **Classroom Management**
   - The teacher:
     a. Demonstrates classroom management skills that are supportive of diverse student learning needs
     b. Creates a classroom environment that is conducive to student learning
     c. Demonstrates structure and organization consisting of procedures which are readily evident
     d. Displays flexibility and self-confidence
     e. Keeps organization or "housekeeping" details to a minimum (i.e. collection of homework, distribution of materials)
     f. Monitors student responses throughout the class
     g. Uses class time efficiently
     h. Prepares classroom so that it is conducive to learning
     i. Manages student behavior effectively
     j. Provides class work that is relevant and in sufficient amounts for in-depth learning and understanding
     k. Gives positive reinforcement to all students
     l. Provides opportunities for all students to experience success
5. **Student development**  
The teacher:
   a. Demonstrates knowledge of student development
   b. Shows both an understanding of and an appreciation for diversity in students and their outlooks
   c. Engages in the regular application of developmentally appropriate instructional strategies for the benefit of all students

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6. **Student Assessment**  
The teacher:
   a. Demonstrates appropriate use of assessment techniques based on learning standards
   b. Uses performance assessments that are aligned with performance objectives in this subject
   c. Regularly uses valid and reliable measurement instruments to assess student progress
   d. Has been trained in proper scoring techniques for required assessments in his/her subject area
   e. Uses assignments, quizzes, and/or tests which measure student performance on assessments

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7. **Collaboration**  
The teacher:
   a. Demonstrates that he or she develops effective collaborative relationships with students, parents, colleagues, and support personnel to meet the learning needs of students
   b. Grades new assessments in a collaborative, supportive environment in which validity and reliability are key components in assessment procedures

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8. **Reflective and Responsive Practice**  
The teacher:
   a. Demonstrates that his or her practice is reviewed, effectively assessed, and appropriate adjustments are made on a continuing basis
   b. Demonstrates that he or she is an on-going learner to enhance professional practice

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Comments:

I have received a copy of this report.

Teacher: _______________________________        Date: ______________

Chairperson/Director: ______________________        Principal: ____________________________