

**REGULAR MEETING
MINUTES OF THE BOARD OF EDUCATION
HUNTINGTON U.F.S.D.**

December 5, 2011

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, December 5, 2011 at Jack Abrams School, Huntington Station, New York. The meeting was called to order at 6:00 p.m.

ROLL CALL

There were present Board of Education Members: Rogan, Paci, Black, Hebert, McGrath, Spector; Superintendent Polansky, Dr. Card, Dr. Giani, Mr. Grackin and Mrs. Troffa. Mrs. Brown was absent.

EXECUTIVE SESSION

A MOTION was made by Mrs. Black and seconded by Mr. McGrath to go into Executive Session to discuss matters pertaining to personnel/staffing and negotiations.

MOTION carried 6-0.

At 7:44 p.m. Mrs. Rogan reconvened the meeting.

PLEDGE OF ALLEGIANCE

Mrs. Rogan led the Board of Education and the others present in the Pledge of Allegiance to the flag.

EMERGENCY EVACUATION PROCEDURE

Mrs. Rogan discussed the exits to be used in the event of an emergency.

SMOKE-FREE SCHOOL DISTRICT

Mrs. Rogan announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. She also asked that all cell phones be turned off.

MOMENT OF SILENCE

Mr. Polansky asked for a moment of silence to remember the Huntington High School 2011 graduate, Courtney O'Bryan, who was tragically killed in a car accident over the weekend.

PRESENTATION

Huntington High School Chamber Choir

Mr. Polansky thanked the Chamber Choir under the direction of Veronica Mainville for their wonderful performance. He also thanked the band under the direction of Mr. Giachetti for playing in the lobby as the public arrived for the board meeting.

APPROVAL OF BOARD OF EDUCATION MINUTES

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve the Board of Education Minutes of November 14, 2011.

MOTION carried 6-0.

TREASURER'S REPORT

A MOTION was made by Mr. Paci and seconded by Mrs. Black to approve the Treasurer's Report as of October 31, 2011.

(See attached)

MOTION carried 6-0.

ACCEPTANCE OF WARRANTS

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to accept the warrants listed below:

NOVEMBER Warrants	
	AMOUNT
GENERAL ADVANCED WARRANT (OCTOBER 2011)	\$5,612,660.34
GENERAL FUND WARRANT 11/09/11	\$424,619.11
GENERAL FUND WARRANT 11/22/11	\$3,983,990.58
SCHOOL LUNCH ADVANCE WARRANT (OCTOBER)	\$67,382.09
SCHOOL LUNCH WARRANT 11/09/11	\$6,759.31
SCHOOL LUNCH WARRANT 11/22/11	\$83,864.76
SPECIAL AID ADVANCED WARRANT (OCTOBER)	\$65,794.35
SPECIAL AID WARRANT 11/09/11	\$112,943.10
SPECIAL AID WARRANT 11/22/11	\$24,294.26
WORKERS COMP WARRANT 11/09/11	\$16,169.04
WORKERS COMP WARRANT 11/22/11	\$12,636.75
CAPITAL PROJECTS WARRANT HC 11/21/11	\$20.00
CAPITAL PROJECTS WARRANT HI 11/21/11	\$7,204.50
TOTALS	\$10,418,338.19

MOTION carried 6-0.

FINANCIAL REPORTS - FYI

The following reports were presented for information only:

- Extra-Curricular Quarterly Reports as of September 30, 2011

COMMUNICATIONS AND ANNOUNCEMENTS

Mr. McGrath indicated that he, Mr. Polansky and Mrs. Fehrs attended a mandate relief meeting at Elwood Middle School. A group called Students on Top spearheaded by the Elwood PTA put this meeting together to discuss how districts will meet the tax cap when there is no mandate relief. Several other districts also attended.

Mr. Polansky, Mrs. Rogan and Mrs. Hebert attended a Western Suffolk BOCES Holiday Board dinner on 12/1/11 prepared and served by the students to showcase the various Wilson Tech and BOCES career opportunity programs.

Mrs. Rogan announced that she, Mrs. Hebert and Mr. Polansky attended the National Honor Society Induction where 73 students were inducted.

Mr. Polansky thanked Mrs. Fehrs and the PTA Council and administration and staff who helped to organize the Open House events at Huntington High School.

On December 12th at 10 a.m. at Huntington High School there will be an Open House for realtors. We are expecting a significant number of realtors to attend.

Mr. Polansky congratulated Holly Flores who qualified as a finalist in the Siemens competition.

Mr. Polansky recognized four athletic teams for receiving Sportsmanship awards: Finley Boys' Soccer, Huntington High School Varsity Girls' Soccer, Finley Girls Soccer and Huntington High School Varsity Girls Volleyball.

Mr. Polansky announced the English National Honor Society Induction will take place at Huntington High School on December 6th.

Mr. Polansky indicated that he has drafted a letter to Supervisor Petrone regarding the recent incidents in Huntington Station and the need to be included in any Town meetings or discussions in this regard.

PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on items listed in *Items for Discussion/Action*.

ITEMS FOR DISCUSSION/ACTION

External Audit Report

Jill Sanders of Cullen and Danowski, our external auditors, presented an unqualified opinion which is the highest level of assurance for the financial audit for the period ending June 30, 2011. She indicated that each year school districts are required to have an audit performed of their financial statements. Ms. Sanders thanked the Audit Committee for their input and the time they spent with her. Discussion followed.

A MOTION was made by Mrs. Hebert and seconded by Mrs. Black to accept the External Audit Report.

MOTION carried 6-0.

First Reading of Policy

Students with Life Threatening Health Conditions - #7515

Mr. Polansky explained the district subscribes to Erie I BOCES who is responsible for sharing state recommended updates to policies and new policies. The policy that is presented here is a new policy that addresses areas that a general health policy does not. It has been reviewed by Guercio and Guercio, District Counsel and Dr. Colletta, District Physician. The second reading of this policy will take place at the next Board Meeting.

MOTION carried 6-0.

PRESENTATION - Property Tax Cap

Mr. Polansky indicated that the district is trying to be as open and transparent as possible. In a presentation he explained the impact of the state property tax cap on the District discussing various points: tax levy vs. tax rate, Chapter 97 of the Laws of 2011, an eight step calculation to determine the total tax levy limit, options that the Board has, and the budget timeline. Mr. Grackin then used the same presentation and filled in specific numbers. Discussion followed. There was open discussion with the public. Mr. Polansky indicated that he, Mrs. Fehrs and Mr. Grackin attended a consortium of Western Suffolk BOCES districts discussing the lack of sustainability for school districts.

CURRICULUM AND INSTRUCTION

A MOTION was made by Mr. Spector and seconded by Mr. McGrath to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE		CPSE
27238	27313	27739
24799	22628	28097
27512	23207	27868
27614	23610	28074
27647	28090	27666
28105	28040	28136
28108	28119	28135
27403	27211	27861
27911	24162	28138
24960	24490	28134
24746	28112	28137
23760	073400008	
28040	25117	
22878	25139	

MOTION carried 6-0.

PERSONNEL ITEMS

On the recommendation of the Superintendent a MOTION was made by Mr. Paci and seconded by Mrs. Hebert to approve Items H.1 through H.6 of the personnel agenda.

MOTION carried 6-0.

H. 1 Approve Resignations/Retirements/Leave of Absence/Return from Leave of Absence

Resignations					
No.	Unit	Name	Assignment	Effective Date	Reason
1.1	CU	Angela Gerardi	DW/B&G	12/13/2011 Close of Business	Personal
Retirements					
No.	Unit	Name	Assignment	Effective Date	Award
1.2	ATH	Susan Jenó	Spec. Ed/MS	6/30/12 Close of Business	Not to exceed \$42,500
Return from Leave of Absence					
No.	Unit	Name	Assignment	Effective Date	Reason
1.3	ATH	Jennifer Stucchio	Spec. Ed/WA	1/30/12	End FMLA

H. 2 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.1	ATH	Robert Barca	MS/SS	9/13/11- approx.	1-20 days/\$90.	D. DeChiaro

				1/9/12	21-30 days/\$105. 31+days/\$301.83 Sch. VI Step 1 \$60,365.00	
<i>Mr. Barca was previously appointed through 12/8/11</i>						

H. 3 Approve Non-Instructional New Appointment

Part-time						
No.	Unit	Name	Assignment	Effective Date	Salary	Replacing
3.1	STU	Alexa Kaplan	Stage Crew	2011-2012	\$7.25/hr.	N/A

H. 4 Approve Extra Duty Assignments

Interscholastic Athletics - Post Season Pay			
No.	Name	Description/Season	Step/Stipend
4.1	Steve Muller	Head Coach Var. Football/Fall	\$663.75 5 days at \$132.75
4.2	Cable Todd Jamison	Asst. Var. Football/Fall	\$516.45 5 days at \$103.29
4.3	Ronald Wilson	Asst. Var. Football/Fall	\$516.45 5 days at \$103.29
4.4	James McCabe	Asst. Var. Football/Fall	\$516.45 5 days at \$103.29
4.5	Joseph Poller	Asst. Var. Football/Fall	\$516.45 5 days at \$103.29
4.6	Jillian Seher (Talleur)	Head Coach Var. Field Hockey	\$663.75 5 days at \$132.75
4.7	Kathleen Wright	Asst. Var. Field Hockey Coach/Fall	\$516.45 5 days at \$103.29
4.8	Jamie Fishlow	Head Coach Var. Girls Tennis/Fall	\$132.75 1 day at \$132.75
4.9	Debra Cheskes	Head Coach Var. Girls Cross Country/Fall	\$796.50 6 days at \$132.75
4.10	John Pagano	Head Coach Var. Boys Soccer/Fall	\$531.00 4 days at \$132.75
4.11	Jason Suarez	Asst. Var. Boys Soccer/Fall	\$413.16 4 days at \$103.29
4.12	Christopher Helmke	Head Coach Var. Girls Swim	\$929.25 7 days at \$132.75
4.13	Margaret McConnell	Asst. Coach Var. Girls Swim	\$1,342.77 13 days at \$103.29

H. 5 Approve Additional Work

Curriculum Writing					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.1	ATH	6 writers	Guidance Curriculum Writing	2011-2012	\$48.97/hr 36 hrs. total
Saturday Academy Program (ELL's)					

Funded by Title III LEP Grant					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.2	ATH	6 teachers	Preparing lessons, progress monitoring, re-evaluations, placement of students	2011-2012	\$48.97/hr. 15 hrs. total
5.3	CU	Lori Bennett	Clerical	2011-2012	Not to exceed \$1,200.00
Saturday Academy					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.4	ATH	Up to 40 teachers	Teacher	2011-2012	\$48.97/hr Not to exceed 3 hrs per session/12 sessions ea
5.5	AMA	Up to 10 aides	Classroom Support	1/3/12-4/30/12 10 sessions	Contractual Rate Not to exceed 4 hrs per session/10 sessions ea.
5.6	CU	Lucy DeChiaro	Secretarial Support	1/3/12-4/30/12	\$10.50/hr Not to exceed 5 hrs per session/10 sessions
New Teacher Mentoring					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.7	ATH	Delete: Silvia Gilbert	Mentor	2011-2012	\$750.00
5.8	ATH	Add: Silvia Gilbert	Mentor (½ year)	2011-2012	\$375.00
5.9	ATH	Eileen Gonzalez	Mentor (½ year)	2011-2012	\$375.00
Supervision- Athletics					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.10	ATH	Lisa White	Supervisor	2011-2012	\$31.70/hr
5.11	ATH	Jonathan Hernandez	Supervisor	2011-2012	\$31.70/hr
January Regents Review Not to exceed 50 hours					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.12	ATH	TBA	Instructors	2011-2012	\$48.97/hr.
June Regents Review Not to exceed 150 hours					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.13	ATH	TBA	Instructors	2011-2012	\$48.97/hr.
AP Review Not to exceed 70 hours					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.14	ATH	TBA	Instructors	2011-2012	\$48.97/hr.
Part-Time Music Teacher (One additional day)					
5.15	ATH	Jessica Castaneda (.4)	Full-Time Equivalent	1/25/12	\$277.03

Chemical Inventory-HS					
5.16	ATH	Dame Forbes and/or Edward Florea	Inventory	2011-2012	\$48.97/hr Not to exceed 32 hrs. total
Chemical Inventory-FMS					
5.17	ATH	Judy Paziienza	Inventory	2011-2012	\$48.97/hr Not to exceed 8 hrs.

H. 6 Approve Substitutes

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
6.1	ATH	Carol Palacio	Teacher	2011-2012	\$90.00/day
6.2	NC	Matt Harris	HS Stage Crew	2011-2012	\$31.70/hr.
6.3	FSW	Gina Gaal	Food Service	2011-2012	\$9.00/hr.
6.4	CU	Kristine Warren	Clerical	2011-2012	\$10.50/hr.

Buildings	Units
HS = Huntington High School	DW = District-wide
MS = Finley Middle School	CO = Central Office
JA = Jack Abrams Intermediate	NC = Non Contractual
WH = Woodhull Intermediate	STU = Student Worker
FH = Flower Hill Primary	AMA = Aides and Monitors
SD = Southdown Primary	DSPA = District Supervisors and Principals
JE = Jefferson Primary	Assoc HCA= Chairpersons
WA = Washington Primary	SHHA = Study Hall and Hallway Assistants
	B & G = Buildings & Grounds
	FSW = Food Service Workers
	SEC = Security
	NUR = Nurses
	CU = Clerical

BUSINESS ITEMS

Approval of Tax Anticipation Note Resolution (TAN)

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve the following Resolution:

TAX ANTICIPATION NOTE RESOLUTION OF HUNTINGTON UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED DECEMBER 5, 2011, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2012

RESOLVED BY THE BOARD OF EDUCATION OF HUNTINGTON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Huntington Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes levied for school purposes for the fiscal year commencing July 1, 2011, and ending June 30, 2012, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes levied for school purposes for the fiscal year commencing July 1, 2011, and ending June 30, 2012, is \$94,258,187, and all of such amount remains uncollected as of the date of adoption of this resolution.

(e) The District has heretofore authorized the issuance of \$30,000,000 tax anticipation notes to be issued in anticipation of the collection of real estate taxes levied for school purposes for the fiscal year commencing July 1, 2011, and ending June 30, 2012, and has heretofore issued \$27,000,000 tax anticipation notes pursuant to said authorization on September 28, 2011.

(f) The total amount of tax anticipation notes authorized to be issued in anticipation of the collection of real estate taxes levied for school purposes for the fiscal year commencing July 1, 2011, and ending June 30, 2012, is \$35,000,000.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

MOTION carried 6-0.

Approval of Exposure Control Plan

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve the District's Exposure Control Plan for 2011-2012.

(See attached)

MOTION carried 6-0.

Approval of Contracts

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve the following contracts:

- a. West Islip Union Free School District
- b. Oyster Bay East Norwich Central School District
- c. Island Better Hearing – Amended
- d. Dr. Michael Rosenfeld

(See attached)

MOTION carried 6-0.

Approval of District Policies

Sexual Harassment of District Personnel (#6121)

Sexual Harassment of Students (#7531)

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve these policies.

(See attached)

MOTION carried 6-0.

Approval of Conference Attendance by Superintendent

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve attendance by the Superintendent at the conferences listed below:

- 2011 Annual School Law Conference
- Solving the Budget Puzzle: Tax Levy Limits and Challenges Ahead

(See attached)

MOTION carried 6-0.

Acceptance of Donations

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to accept the donations listed below:

Special Education Parent Teacher Association (SEPTA)

- A donation in the amount of \$2,000 to be used toward the purchase of a SmartBoard.
- A donation in the amount of \$100 to be used to purchase equipment for the Special Education Department.

Parents in the Grade 1 Dual Language Program at Washington Primary School – Parents would like to donate a Mitsubishi Office Projector to be used at Washington Primary School in the Dual Language Program.

Connie DeGrassi – Mrs. DeGrassi, Huntington High School Nurse, would like to donate an HP Photosmart printer to be used in the Nurses' Office at Huntington High School.

(See attached)

MOTION carried 6-0.

Approval of Budget Transfers

A MOTION was made by Mrs. Hebert and seconded by Mr. Paci to approve the attached budget transfers.

(See attached)

MOTION carried 6-0.

PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on any item. Commentary began at 9:12 p.m. and ended at 9:25 p.m. Mr. Polansky responded to one of the comments explaining that there was a meeting last week at Town Hall regarding the incidents in Huntington Station that he was not invited to. Mr. Polansky has drafted a letter to Mr. Petrone in regard to this indicating that it is imperative that he is invited to any future meetings. Mr. Polansky is committed to finding solutions.

The next Town Board meeting is 7 p.m. on December 13, 2011 at Town Hall.

CLOSING REMARKS

The Board of Education thanked those who made donations to the District.

Mr. Spector asked the public to apply pressure to the legislature since it is very difficult for school boards to affect change when it comes to mandates. He urged everyone to attend the Town Board meeting to let our voices be heard and come together as a community. Mr.

Spector indicated that Mr. Polansky has the full support of the Board in applying pressure on the Town.

Mrs. Rogan indicated that there is another day for visitation, December 6th, for Courtney O'Bryan and the funeral is on Wednesday, December 7th.

Mrs. Rogan wished everyone a happy, healthy, and safe holiday.

ADJOURNMENT

A MOTION was made by Mr. McGrath and seconded by Mrs. Black to adjourn the meeting.

At 9:30 p.m. the meeting was adjourned.

Respectfully submitted,

Elizabeth Troffa
District Clerk