

**REGULAR MEETING
MINUTES OF THE BOARD OF EDUCATION
HUNTINGTON U.F.S.D.**

April 15, 2013

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, April 15, 2013 at Jack Abrams School, Huntington Station, New York. The meeting was called to order at 6:30 p.m.

ROLL CALL

There were present Board of Education Members: Rogan, Paci, DiGiacomo, Hebert, McGrath, Palacios, Spector; Superintendent Polansky, Dr. Card, Mr. Gergis, Dr. Giani and Mrs. Troffa. Mr. Paci arrived to the meeting at 7:43 p.m.

EXECUTIVE SESSION

A MOTION was made by Mr. Spector and seconded by Mr. DiGiacomo to go into Executive Session to discuss litigation, negotiations and personnel matters.

MOTION carried 6-0.

Mrs. Rogan reconvened the meeting at 7:31 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Rogan led the Pledge of Allegiance to the flag.

EMERGENCY EVACUATION PROCEDURE

Mrs. Rogan discussed the exits to be used in the event of an emergency.

SMOKE-FREE SCHOOL DISTRICT

Mrs. Rogan announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. She also asked that all cell phones be turned off.

APPROVAL OF BOARD OF EDUCATION MINUTES

A MOTION was made by Mr. McGrath and seconded by Mr. Palacios to approve the Board of Education Meeting Minutes of April 1, 2013.

(See attached)

MOTION carried 6-0.

FINANCIAL REPORTS - FYI

The following reports were presented for information only:

- FYI Revenue Status Report as of March 31, 2013
- FYI Expenditure Reports as of March 31, 2013
 - a. General Fund
 - b. School Lunch Fund
 - c. Special Aid Fund

ACCEPTANCE OF WARRANTS

A MOTION was made by Mrs. Hebert and seconded by Mr. McGrath to accept the warrants:

March Warrants	
GENERAL ADVANCED WARRANT (FEB 2013)	\$5,638,656.26
GENERAL FUND WARRANT 03/13/2013	\$1,152,646.57
GENERAL FUND WARRANT 03/27/2013	\$373,102.33
SCHOOL LUNCH ADVANCE WARRANT (FEB 2013)	\$65,458.02
SCHOOL LUNCH WARRANT 03/13/2013	\$107,129.41
SCHOOL LUNCH WARRANT 03/27/2013	\$72,710.47
SPECIAL AID ADVANCED WARRANT (FEB 2013)	\$105,317.92
SPECIAL AID WARRANT 03/13/2013	\$21,578.89
SPECIAL AID WARRANT 03/27/2013	\$17,677.00
HJ CAPITAL WARRANT 03/13/2013	\$25,435.90
HJ CAPITAL WARRANT 03/27/2013	\$712.02
WORKERS COMP WARRANT 03/15/2013	\$28,171.31
WORKERS COMP WARRANT 03/29/2013	\$55,570.01
FEBRUARY 2013 T & A WARRANT	\$5,688,782.95
TOTALS	\$13,352,949.06

MOTION carried 6-0.

COMMUNICATIONS AND ANNOUNCEMENTS

The trustees made several announcements:

- *The Sound of Music* was performed at the high school.
- There was a Fashion Show at Crest Hollow. Thank you to the high school and Finley PTA. STEM Magnet presentations took place in April and were well attended and very informative.
- *Relay for Life* will take place this coming weekend. Please participate.
- We will be thinking about the events that occurred at the Boston marathon.

Mr. Polansky made several announcements:

- STEM Information meetings were held and well attended. Applications were mailed to parents of students in current grades 2, 3, and 4 in both our schools and the parochial schools in our district.
- Long Island Best Young Artists were announced.
- Winners of the Long Island Arts Alliance were announced.
- *The Sound of Music* was a great success.
- The Guidance Department has 2,225 college applications on file.
- Parent University will take place at the high school cafeteria on the Common Core for grades K-12 on Monday, April 22.
- High School Distinguished Senior Dinner is on April 25.
- Library Vote/Election is April 16, 10 AM to 9 p.m.
- Please participate in *Relay for Life*.

1st PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on items listed in *Items for Discussion/Action*.

ITEMS FOR DISCUSSION/ACTION

Presentation – 2013-2014 Budget – Mr. Polansky reviewed the budget as it will be voted on and adopted at this meeting. Discussion followed. Mr. Polansky reviewed the contingency budget in the event that the budget is not approved on May 21. May 13 will be the budget hearing date for the adopted budget.

2013-2014 Budget

A MOTION was made by Mr. Spector and seconded by Mrs. Hebert to accept the following Resolution:

RESOLUTION

BE IT RESOLVED that the Board of Education of the Huntington Union Free School District adopts a budget for the 2013-2014 school year in the amount of **\$114,707,235**, with a corresponding tax levy of **\$98,809,854**, to be placed on the ballot for the May 21, 2013 Annual Vote and Election.

AYES:	5	Mr. DiGiacomo
		Mrs. Hebert
		Mr. Palacios
		Mrs. Rogan
		Mr. Spector

NOES:	2	Mr. McGrath
		Mr. Paci

ABSTAIN:	0	
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MOTION carried 5-2.

2013-2014 Contingency Budget

A MOTION was made by Mrs. Hebert and seconded by Mr. Palacios to approve the following resolution:

RESOLUTION

BE IT RESOLVED that the Board of Education of the Huntington Union Free School District adopts a contingency budget for the 2013-2014 school year in the amount of **\$111,983,771**, with a corresponding tax levy of **\$96,086,390**.

MOTION carried 7-0.

Board of Education Meeting Calendar 2013-2014

A MOTION was made by Mr. Paci and seconded by Mr. DiGiacomo to adopt the following meeting dates for 2013-2014.

**BOARD OF EDUCATION MEETING DATES
2013-2014**

<i>ADOPTED: 04/15/13</i>		
DATE	WEEKDAY	MEETING TYPE
July 2, 2013	Tuesday	Reorganization/Regular Meeting – 6:00 PM
August 5, 2013	Monday	Regular Meeting, Finley LGI – 7:00 PM
August 26, 2013	Monday	Regular Meeting, Finley LGI – 7:00 PM
September 9, 2013	Monday	Regular Meeting
September 30, 2013	Monday	Regular Meeting
October 21, 2013	Monday	Regular Meeting
November 18, 2013	Monday	Regular Meeting
December 2, 2013	Monday	Regular Meeting
January 6, 2014	Monday	Regular Meeting
January 27, 2014	Monday	Regular Meeting
February 10, 2014	Monday	Regular Meeting
March 3, 2014	Monday	Budget/Regular Meetings
March 10, 2014	Monday	Extended Budget Workshop
March 24, 2014	Monday	Budget/Regular Meetings
March 31, 2014	Monday	Budget/Regular Meetings

April 7, 2014	Monday	Budget Adoption/Regular Meeting
April 24, 2014	Thursday	BOCES Administrative Budget Vote/Election
May 12, 2014	Monday	Budget Hearing/Regular Meeting
May 20, 2014	Tuesday	Budget Vote/Election
June 2, 2014	Monday	Regular Meeting
LOCATION: Jack Abrams School unless noted otherwise		
TIME*: Executive Session (legal/negotiation /personnel matters) - 6:30 PM *may be called for 6:00 PM depending on individual meeting agendas		
Public Session - 7:30 PM unless noted otherwise		

MOTION carried 7-0.

School Hours 2013-2014

A MOTION was made by Mr. Paci and seconded by Mr. Spector to adopt the following school hours for 2013-2014.

SCHOOL HOURS 2013-2014

Huntington High School	7:30 a.m.–2:20 p.m.
J.T. Finley Middle School	8:05 a.m.–2:55 p.m.
Woodhull Intermediate	8:45 a.m.–3:05 p.m.
Jack Abrams STEM Magnet	8:45 a.m.–3:05 p.m.
Flower Hill Primary	9:20 a.m.–3:40 p.m.
Jefferson Primary	9:20 a.m.–3:40 p.m.
Southdown Primary	9:20 a.m.–3:40 p.m.
Washington Primary	9:20 a.m.–3:40 p.m.
St. Anthony's	8:05 a.m.–2:30 p.m.
St. Patrick's	7:50 a.m.–1:50 p.m.

MOTION carried 7-0.

CURRICULUM AND INSTRUCTION

Textbook Approval

A MOTION was made by Mrs. Hebert and seconded by Mr. DiGiacomo to approve the following textbook for use in the United States History and Government course:

Textbook: History Alive! Pursuing American Ideals: Equality, Rights, Liberty, Opportunity, Democracy

Publisher: Teachers' Curriculum Institute (TCI)
 Cost: \$24,281

MOTION carried 7-0.

CSE/CPSE

A MOTION was made by Mrs. Hebert and seconded by Mr. McGrath to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

		Annual Reviews	
CSE	CPSE	CSE	CPSE
25042	28398	28128	24894
27876	28384	27452	27904
25124	28385	24954	27436
25167	28378	25086	28303
25166	28278	25033	27651
27770	28379	27204	27967
28198	28431	24943	24814
28225	28377	24601	
27181	28353	27324	
23958	28380	24799	
23988	28376	27826	
27645	28375	27770	
28386	28285	21189	
27551		23516	
24149		22371	
28387		23198	
28350		22537	
28289		21872	
		24752	
		28299	
		27209	
		24585	
		28312	
		23610	
		24869	

MOTION carried 7-0.

PERSONNEL ITEMS

On the recommendation of the Superintendent, a MOTION was made by Mrs. Hebert and seconded by Mr. McGrath to approve Items H.1 through H.6 on the personnel agenda.

H. 1 Approve Retirements/Leave of Absence

Retirements					
No.	Unit	Name	Assignment	Effective Date	Award
1.1	AMA	Phyllis Kovacs	WH/Aide	6/22/13	N/A
Leave of Absence					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.2	ATH	Bernadette Walsh	HS/Guidance Counselor	5/14/13-5/28/13 approx.	FMLA
1.3	ATH	Nicole Lynch	WH/Music	2013-2014	FMLA/Child Care

H. 2 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.1	ATH	Peggy Gallagher	WH/Librarian	10/23/12- 5/13/13 Approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$277.03 Sch. IV Step 1 \$55,405.00	D. Smith
<i>Ms. Gallagher was previously approved through 4/15/13 approx.</i>						

H. 3 Approve Extra Duty Assignments

Interscholastic-Post Season			
No.	Name	Description/Season	Step/Stipend
3.1	Ronald Wilson	Varsity Head Coach/Boys Track/Winter	\$3,584.25 27 days @ \$132.75/day
3.2	Debra Cheskes	Varsity Head Coach /Girls Track/Winter	\$1,460.25 11 days @ \$132.75/day
Interscholastic-Winter			
No.	Name	Description/Season	Step/Stipend
3.3	DELETE Travis Smith	MS Asst. Wrestling/Winter	Step 4 \$3,342.54
3.4	Travis Smith	MS Asst. Wrestling/Winter	Step 4 \$1,983.15*
<i>*The above stipend has been pro-rated representing a 15 day season due to extended HS season</i>			

H. 4 Approve Additional Work

NYSESLAT					
Funded through Title III Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
4.1	ATH	Up to 20 teachers	Scoring	2012-2013	Up to 1 hrs. ea. @ \$48.97/hr.
Supervision					
No.	Unit	Name	Description	Effective Dates	Rate of Pay

4.2	NC	Louis D. Giani	Athletic Events	2012-2013	\$31.70/hr.
Summer Reading Program – K-3 Funded through Title I Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
4.3	ATH	Angela Berner	Parent Workshop	2012-2013	Up to 9 hrs. ea. @ \$48.97/hr.
4.4	ATH	Allison Daly-Muradyan	Parent Workshop	2012-2013	Up to 9 hrs. ea. @48.97/hr.
4.5	ATH	Donnamarie O'Shaughnessy	Parent Workshop	2012-2013	Up to 9 hrs. ea. @48.97/hr.
4.6	ATH	Kathleen Thompson	Parent Workshop	2012-2013	Up to 9 hrs. ea. @48.97/hr.
4.7	ATH	Carol Soskil	Parent Workshop	2012-2013	Up to 9 hrs. ea. @48.97/hr.
NYS ELA and Math Assessments					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
4.8	ATH	Up to 20 teachers	Scoring	2012-2013	Up to 3 days ea. @ \$200.00/day
Parent University Funded through Title I Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
4.9	ATH	Up to 16 teachers	Preparation & Presentation	April 2013	Up to 4 hrs. ea. @48.97/hr.
4.10	AMA	2 translators	Translation	April 2013	Contractual rate of pay

H. 5 Approve Substitutes

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
5.1	CU	Gretchen Hannon	Clerical	2012-2013	\$10.50/hr.
5.2	CU	Shari Harris	Clerical	2012-2013	\$10.50/hr.

H. 6 Approve Volunteer

Interscholastic			
No.	Name	Description/Season	Step/Stipend
6.1	William Harris	MS-Asst. Coach Baseball-Spring	N/A

MOTION carried 7-0.

Buildings	Units	
HS = Huntington High School	DW = District-wide	SHHA = Study Hall and Hallway Assistants
MS = Finley Middle School	CO = Central Office	B & G = Buildings & Grounds
JA = Jack Abrams Intermediate	NC = Non Contractual	FSW = Food Service Workers
WH = Woodhull Intermediate	STU = Student Worker	SEC = Security
FH = Flower Hill Primary	AMA = Aides and Monitors	NUR = Nurses
SD = Southdown Primary	DSPA = District Supervisors and Principals	CU = Clerical
JE = Jefferson Primary	Assoc HCA= Chairpersons	
WA = Washington Primary		

BUSINESS ITEMS

Bid Award

Educational Data Systems, Inc.

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the following Educational Data Services, Inc.:

a. Ancillary Bid Package

- Bid# 5010 - Green Custodial-Chemical
- Bid# 4904 - Maintenance & Operations
- Bid# 5167 - Interactive Whiteboards and Related Products
- Bid# 5177 - Interactive Whiteboards and Related Products
- Bid# 5161 - File Management
- Bid# 5140 - Athletic Reconditioning
- Bid# 5163 - Copiers-Lease/Purchase
- Bid# 5162 - Copiers-Lease/Purchase
- Bid# 5172 - Interactive Whiteboards and Related Products

b. Time & Materials Bid Package

- Package #1 - Air Conditioning Units Service and Repair
- Package #2 - Air Duct Cleaning
- Package #3 - Automatic Temperature Controls Service and Repair
- Package #4 - Boiler Inspection, Cleaning and Repair (Annual)
- Package #5 - Boiler Repair (Emergency Callout)
- Package #6 - Carpet Cleaning, Repair and Replacement
- Package #7 - Cesspool, Septic Tank, Waste line, Sewer-Jet Repair
- Package #8 - Chalkboard Resurfacing
- Package #9 - Clock, District Sound Systems & Intercom System
- Package #10 - Electric Motor Repair
- Package #11 - Electrical Services
- Package #12 - Elevator Services, Inspection and Repair
- Package #13 - Fencing Repair and Replacement
- Package #14 - Fire Alarm System Inspection and Repair
- Package #15 - Fire Extinguisher and Smoke Detector Repair and Replacement
- Package #16 - Floor Tile Repair and Replacement
- Package #17 - Folding Doors Repair and Replacement
- Package #18 - General Construction Repairs & Carpentry
- Package #19 - Graffiti Removal and Power Cleaning
- Package #20 - HVAC Services
- Package #21 - Landscape Maintenance
- Package #22 - Locker Repair and Replacement
- Package #23 - Locksmith Services
- Package #24A - Concrete and Masonry
- Package #24B - Macadam (Repaving)
- Package #25 - Painting
- Package #26 - Pest Control Services
- Package #27 - Plumbing (Commercial and Industrial)
- Package #28 - Pump Repair

- Package #29 - Refinish Stage & Gym Wood Floors
- Package #30 - Roof Repair & Replacement
- Package #31 - Scoreboard/Bleacher and Gym Equipment Inspection
- Package #32 - Stage Curtain and Draperies
- Package #33 - Vehicle Repairs
- Package #34 - Venetian Blinds Repair & Replacement
- Package #35 - Welding
- Package #36 - Window Glazing & Glass Replacement
- Package #37 - Window Shade Repair & Replacement
- Package #38 - Fire Sprinkler System Inspection and Repair
- Package #39 - Moving Services
- Package #40 - Playground Equipment Inspection and Repair
- Package #41 - Refrigeration Equipment Maintenance, Inspection
- Package #43 - Security Services
- Package #49 - Textbook Freight Consolidation
- Package #50 - Custodial/Janitorial Equipment Inspection, Service
- Package #51 - Repair and Maintenance of Audio Visual Equipment
- Package #52 - Repair of Commercial Kitchen Hot Equipment
- Package #54 - Burglar Alarm System Inspection and Repair
- Package #55 - Outdoor Track – Tennis Court Inspection, Service
- Package #56 - Tree Removal and Pruning Service

(See attached)

MOTION carried 7-0.

Budget Transfers

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the budget transfers.

(See attached)

MOTION carried 7-0.

Approval of Contracts

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the following contracts:

- a. Cullen & Danowski
- b. Elwood Union Free School District
- c. Holocaust Memorial & Tolerance Center of Nassau County
- d. Huntington Coach Corp. D/B/A Roy K. Davis Bus, Inc. – Contract Extension
- e. New York Hall of Science
- f. Smithtown Central School District
- g. The Long Island School D/B/A South Oaks Hospital

(See attached)

MOTION carried 7-0.

Donations

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the following donations:

Huntington High School Student Government - \$9,653 to complete the Victoria Gaines Memorial Playground plus expenses for the dedication ceremony.

Mr. Ming Sun - Lobster Elite Tennis Ball machine valued at \$1,100.

We Are Many Foundation - \$750 to the Music and Arts Department at Flower Hill to purchase musical instruments, music sheets and art supplies.

MOTION carried 7-0.

Property Tax Report Card

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the Property Tax Report Card prior to submission to NYSED as part of the budget process.

(See attached)

MOTION carried 7-0.

Request for Proposal

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve the Universal Pre-Kindergarten RFP as listed below:

- 106 slots to Family Service League
- 18 slots to Developmental Disabilities Institute MOTION carried 7-0.

MOTION carried 7-0.

Scholarships

Appliance World

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve a \$500 scholarship from Michael Nathan of Appliance World, 414 New York Avenue, Huntington, NY 11743. The scholarship is to be awarded to a Huntington High School student who has demonstrated outstanding service to others at the local, state, or national level.

MOTION carried 7-0.

We Are Many Scholarship Foundation

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve a \$1,500 scholarship from the "We Are Many Scholarship Foundation", P.O. Box 5313, Hauppauge, NY 11788. This scholarship is to be awarded to a Huntington High School junior.

MOTION carried 7-0.

2nd PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on any issue.

CLOSING REMARKS

Mrs. Hebert thanked Huntington High School Student Government, Mr. Ming Sun, and the "We Are Many Foundation" for their generous donations. She also thanked Appliance World, and the "We Are Many Scholarship Foundation" for their very generous scholarships to our students.

ADJOURNMENT

A MOTION was made by Mr. McGrath and seconded by Mrs. Hebert to adjourn the meeting.

MOTION carried 7-0.

At 8:57 p.m. the meeting was adjourned.

Respectfully submitted

Elizabeth Troffa
District Clerk