Huntington Foundation

Excellence in Education

2016 – 2017 Mini Grant Application

HFEE
P.O. Box 552
Huntington, NY 11743

Mini Grant Information

The purpose of the **Mini Grant Program** is to provide money for special projects costing up to **$1,000** for innovative classroom activities that are beyond the core curriculum such as new computer software, educational additions for a classroom and various workshops. Remember, think outside the box! We welcome your grant applications, which will be cautiously reviewed by our board members to determine their significance and impact on our students. **We ask that you take the time to complete the application fully as any incomplete application will not be reviewed.**

A Teacher who wishes to obtain funding for a project in the classroom should complete this grant application including a brief description of the idea and its benefits, as well as, the approximate number students or classes who can participate and benefit from this idea. After gaining approval from the school principal, email this complete application and any additional information to: mgrassi.hfee@gmail.com or mail to: address above. If this is a technology grant it will require approval from the technology department supervisor and the actual budgeted price from the department for any technology items to be purchased with the grant. Please note the deadline for the Mini-Grant submission is **November 30th, 2016.**

Please remember that the goal of HFEE is to fund new and innovative ideas. HFEE does not participate in the funding of transportation costs for field trips.

For additional information contact:

Michael Grassi
Huntington Foundation
Grant Administrator
mgrassi.hfee@gmail.com
(631) 827-5077

MINI GRANT

Applicant Information

Date: _____

Name of Application: _____

School: _____Grade/Department_____

Telephone: (Day) _____

Email address_____
All future correspondences will be done via email, please provide an email address that you check regularly.

Project Information

Project Title: _____

Summary of Project: Write a detailed description of the program and also answer the following questions as completely as possible.
1. How will this grant enhance the instructional program within your classroom?
2. How will this grant support the standards within the curriculum?
3. What will students be able to accomplish as a result of this grant that will expand and enhance their learning?
4. Please share anything else that might be valuable in helping the Foundation make its decision.

Budget Information:

Item Description	Quantity	Cost	Shipping	Total

In order to verify pricing, all technology related grants must be reviewed first and signed off by the Technology Dept. supervisor prior to submission.

_____
Technology Signature (if applicable)

Supervisor or Principal Certification (required)

I am aware of this grant application:

Name/Title: _____

Signature: _____

Date: _____