Huntington Union Free School District

"A Tradition of Excellence since 1657"

James W. Polansky   Superintendent of Schools

November 10, 2016

Dear Parents and Guardians,

In an attempt to further enhance the communication between school and home, the Huntington School District is pleased to announce that we will begin posting elementary report cards to the Parent Portal. This new feature will allow you to securely access your child's report card, as well as further the District's effort to move toward paperless communication. It is our hope that this information, along with your child's class placement, daily attendance, bus information, and New York State Assessment results currently available on the portal, will allow you to become even more informed about your child's education.

Paper copies of report cards have been provided to parents during parent-teacher conferences in November. Report cards for marking periods 2, 3, and 4 will be posted to the Parent Portal, so please be sure to sign-up for a Portal account on the district website (www.hufsd.edu).

Huntington's Parent Portal is a user-friendly program. ***For families that have more than one child attending district schools, one account will allow access to all children.*** Parent Portal access is restricted via secure log-in, password and student identification number. Please see the reverse side of this letter for directions on how to establish a Portal account or attend one of the Parent Portal registration help sessions, also listed on the back.

When families work collaboratively with school personnel, there is significant benefit for all involved. Again, we hope you will take this opportunity to establish a Portal account if you have not already done so.

Sincerely,

James Polansky

James W. Polansky
Superintendent of Schools

P.O. Box 1500 • Huntington, New York 11743 • (631) 673-2038

Parent Portal Registration Directions

1. Go to **www.hufsd.edu**. Use the drop down to select Parent Portal.

2. Click on *Online Registration* to begin the registration process.

3. Enter the Account Information, including a security question.

4. Enter you guardian information.

5. Enter your child's information. Make sure to click on the *Add Student to the Above List* button.

6. Hit *Finish Registration* button.

7. Wait for an email that confirms your account has been approved.

8. Open the email to confirm your account approval and click on the link to activate your account.

Parent Portal Account Set-up Assistance*

SOUTHDOWN PRIMARY – Tuesday, November 22; 10:00 AM-Noon

WASHINGTON PRIMARY – Wednesday, November 23; 10:00 AM-Noon

JEFFERSON PRIMARY – Tuesday, November 29; 2:45-3:45 & 5:00-7:00 PM

FLOWER HILL PRIMARY – Wednesday, November 30; 7:00-8:00 PM

JACK ABRAMS STEM – Wednesday, November 30; 7:00-9:00 PM

WOODHULL INTERMEDIATE – Saturday, December 3; 9:00-11:00 AM

*Parents are welcome to attend any session!